

Ames Center Dance Competition Covid-19 Preparedness Plan

DEFINITIONS

1. Client – person or persons renting the facility to host the event.
2. Client's staff – person or persons employed by the client, working on behalf of the client.
3. Participant – person competing in the competition
4. Attendee – person who is a spectator of a participant, or otherwise herein not defined.
5. Venue – The Ames Center indoor property

BUILDING PREPARATIONS

1. The facility will place hands free hand sanitizing units throughout the facility including public entrances, loading dock entrances, and dressing rooms.
2. Signs will be posted at all entrances regarding the wearing of masks the entire time in the venue. Additionally, health screening questions will be posted on all doors.
3. Visitors, guests and patrons will be required to maintain a minimum social distance of 6' from patrons not in their party.
4. Ames Center will mark 6' distancing for queueing in the main entrance area for proper social distancing upon arrival and check in.
5. Water fountains will be disabled with signage.
6. Ames Center staff will close off seats in the theater that are not to be used as well as identify those seats that will be available for seating. Only household groups are permitted to sit together, adjacent seating where physical distancing of at least 6-feet is not maintained.
7. All spaces will have posted capacity signs reflecting the current, 25% capacity that is at no time allowed to be exceeded.
8. A negative ion generator will be in effect during time in which the venue is occupied and two hours before and after.

MASKS

1. Per Executive Order 20-81, face coverings must be worn by all people (always including participants). People are not permitted to remove their face coverings during activities that involve a high level of exertion.
2. If a patron is unable to wear a face covering due to a documented medical need, they are to contact the Ames Center so an accommodation can be made.
3. If a participant or attendee is not compliant in regard to proper mask wearing, the Ames Center reserves the right to remove them from the facility. It would be at the client's discretion if a refund would be offered.

ADVANCED NOTICES OF SAFETY CHANGES TO THE PUBLIC

1. "Welcome Back" slider on the home page of Ames Center website and Facebook page with a link to the full list of safety precautions.
2. Dedicated, event specific website page to include any event specific procedures and protocols that would be developed alongside the client.
3. Ames Center staff to review any communications from the client to participants related to the event safety plans to ensure accuracy and consistent messaging.
4. General venue signage at entry points.

HEALTH AND SAFETY GUIDELINES

1. Ames Center Employees
 - a. Ames Center employees must perform a temperature screening, via a non-touch forehead thermometer, and verify a lack of COVID-19 symptoms at the beginning of their shift.
 - b. Employees are encouraged to stay home if they are not feeling well or have experienced any of the following:
 - Are experiencing symptoms of COVID-19 and has not completed their isolation period
 - Is residing in a location with someone who is experiencing symptoms of COVID-19 or has tested positive for COVID-19, and has not completed their quarantine period
 - Has been in close contact with or directly exposed to a person who is experiencing symptoms of COVID-19 or has tested positive for COVID-19, and has not completed their quarantine period since the close contact or direct exposure
 - Has tested positive for COVID-19 and has not completed their quarantine period
 - Has been tested for COVID-19 because they meet one or more of the conditions set out in 1, 2, or 3 and are waiting for the test results.
 - c. All employees are required to wear a face covering that covers their mouth and nose in accordance with Executive Order 20-81.

2. Client and Client's Staff
 - a. Client and client's staff should review and respond to the health-screening-survey questions upon arrival and check-in, and verify that they are not potentially infectious.
 - b. Any additional policies and protocols are at the discretion of the client and their companies' COVID preparedness plan.
3. Event Participants and Attendees
 - a. All those entering the facility must complete a health screening. The health screening can be self-administered through posted signage at the point of entry, or the client can mandate a medical screening.
 - i. If medical screening is performed, conduct medical screening as close to a patron's point of entry onto the property as possible, and conduct medical screening immediately prior to entering the venue, as to minimize symptomatic persons comingling with non-symptomatic persons within the venue.
 - ii. Should a client choose to have a medical screening, their staff is responsible for the implantation and must adhere to all entry and access plans.
 - b. No one should enter the venue if they:
 - i. Are experiencing symptoms of COVID-19 and has not completed their solation period
 - ii. Is residing in a location with someone who is experiencing symptoms of COVID-19 or has tested positive for COVID-19, and has not completed their quarantine period
 - iii. Has been in close contact with or directly exposed to a person who is experiencing symptoms of COVID-19 or has tested positive for COVID-19, and has not completed their quarantine period since the close contact or direct exposure
 - iv. Has tested positive for COVID-19 and has not completed their quarantine period
 - v. Has been tested for COVID-19 because they meet one or more of the conditions set out in 1, 2, or 3 and are waiting for the test results.
 - c. It is recommended that the client establish a process for providing refunds for participants who are not able to attend due to the participant being potentially infectious.

CAPACITY INFORMATION AND REQUIREMENTS

1. In accordance with Executive Order 21-01, occupant capacity must be limited to no greater than 25%, not to exceed 250 patrons The number of patrons in each self-contained space is no more than 25% of the rated occupancy limit, not to exceed 150 patrons;
2. Maximum capacity of each event will be communicated to clients according to each event's specific set up and operation needs, along with health and safety protocols. Capacities, per area (as of Jan 26) are noted below.
 - a. Masquerade Dance Theater (MDT)– 150 people
 - b. MDT Women's Dressing Room – 3 People
 - c. MDT Men's Dressing Room – 3 People
 - d. MDT Chorus Dressing Room – 3 People

- e. MDT Star Dressing Room – 1 Person
 - f. Green Room – 11 People
 - g. Meeting Room – 21 People
 - h. Rehearsal Hall – 30 People
 - i. Art Gallery – 73 People
 - j. Black Box Theater – 77 people
 - k. Black Box Men’s Dressing Room – 1 person
 - l. Black Box Women’s Dressing Room – 1 person
 - m. Second Floor Atrium – 64 People
3. In order to comply with social distant theater seating, The Ames Center has physically blocked off every other row of seating as well as 6 ft between pods of seats. See attached seating chart.
 - a. No seats that have been closed for social distancing may be sat in or have their coverings removed by client or participants.

Management of Capacity and Social Distancing Requirements

1. The event will operate in a studio blocked or modified studio block format. Meaning that at any given time, there will only be one studio performing in the building. A modified studio block would be there could be multiple studios (generally with limited entries) that combine to maximize the use of time.
 - a. Modified studio blocking would need to be agreed upon with the Ames Center to ensure enough dressing space for each group.
 - b. Only one studio (team) is allowed in any dressing room at any given time.
2. The client is responsible for ensuring at no time in their event plans would the facility exceed facility capacity as determined with the venue
 - a. i.e during their registration and scheduling process they would ensure that only X dancers are registered in any one studio block.
3. All participants will be assigned a dressing room and, if allowed by client, parents may also enter the dressing space to assist, so long as that would not cause the dressing space to exceed capacity at any time.
4. Spectators will be limited to one per participant while not exceeding the 250 person capacity limit.
 - a. The Ames Center will provide to the client, access to a high speed, hardwired internet access to assist in the streaming of the event.
5. Advanced reservations of participants, studio staff, and spectators are required; walk ins are not allowed.
6. Client must collect names, phone number, and/or email as part of the reservations so that quick notification can be done if an individual develops COVID-19. A copy of all registration and guests will be provided, upon demand, to the Ames Center.
 - a. A Waiver may be signed, but it is not required by the venue.
7. Participants and attendees shall observe the one-way traffic patterns identified by the venue. One way traffic patterns will be delineated with floor decals, tape, and physical barriers.

8. The venue will assign staff necessary to facilitate orderly entry, navigation, seating, unseating, and exit throughout the venue, and to effectively monitor and maintain social distancing throughout the venue.
9. Participants must maintain 6 foot social distancing when not actively competing (team meetings, backstage, waiting for a turn).
10. Ames Center will eliminate any community benches, tables, and seating that do not allow for social-distancing of at least 6 feet between persons
11. Patrons must not be allowed to linger or socialize in lobbies, common areas, hallways, restrooms, ticket- counters, concession-counters, etc.
12. Photography
 - a. Group photos should be taken outside if at all possible.
 - b. People should face forward in the same direction.
 - c. People should wear masks as they get into position and keep the mask on until the photographer provides a command to remove masks and take the picture. Time without masks should be very brief. People should replace their masks as soon as photos are done.
 - d. When the photo has been taken, people should quickly separate from others.
13. Elevator access will be limited to single household use at a time.

ACCESS, ARRIVAL & CHECK POINTS

1. Studios should arrive at this designated time, as determined by the client with approval of the venue.
2. Access into the venue will be limited the number of people allowed within the venue at one time, and does not exceed the required percentage of occupant capacity or maximum number of people allowed at any given time where required.
3. All participants, parents, studio representatives will enter at a single entry point at the designated time.
 - i. Social distancing must be maintained while queuing and entering the venue
4. All attendees will be checked in based on the event registration by client's staff and receive a color-coded wristband. The client is responsible for providing the wristbands as well as a wristband schedule.
 - a. Wristbands should be color coded per studio block i.e. Studio 1 will have blue, studio 2 will have red
 - b. The purpose of color coded wrist bands is to ensure block integrity and allow venue personnel and event organizers to identify participants and attendees.
5. A studio can only be in a facility while competing. Studios should only arrive early enough to warm up before their competition, and teams should leave as soon as their section is over.
6. Adequate distance must be established between check-points (e.g. registration, security, medical screening) as to ensure proper social distancing between patrons, and minimize congestion of patrons waiting to enter the venue.
7. Participants and attendees will be directed to their dressing spaces by an Ames Center staff member as well as to the area to enter the theater for seating/observing.

MERCHANDISE SALES & PHOTO VIEWING

1. Ensure multiple merchandise-counters and media viewing areas are separated to allow people to maintain a social distance of at least 6 feet from one-another.
2. Ensure social queuing is established to provide and promote social distancing between multiple workers and patrons congregating and waiting to perform transactions and submit/pick up orders. Lane-lines, order, check-out, and adjacent areas must be demarcated (e.g. floor markers, stanchions) to provide for social distancing of at least 6-feet.
3. Any items that would be handled by multiple users (such as laptops, iPads, card readers) are to be sanitized between uses.

SANITATION

1. Ames Center staff will ensure high touch surfaces (e.g. seats, armrests, cup holders, tables, door handles, ticketing kiosks, touch screens) are being disinfected during timed intervals and between venues and events.
2. Dressing rooms will be sanitized using an electrostatic sprayer with CDC approved disinfectant solution between uses and groups.
3. Theater seats to be disinfected between sessions using an electrostatic sprayer with CDC approved disinfectant solution.
4. Hand washing reminders are installed at all sinks.
5. Towels for opening restroom and stall doors are available along with signs to recommend this practice.

AWARDS

1. Any awards session with participants in the facility will have participants seated in the theater in socially distant pod seating.
2. Award presenter will be the only one on stage; participants will not come to the stage.
3. Any awards, plaques, pins, medals, ribbons, etc, will be given to a studio staff representative, who will distribute the items.
 - a. Distribution, preferably to take place off site.

EGRESS OF FACILITY

1. Following the closure of each section, all participants and attendees will exit the venue with a single door; the marked exit side of the North Doors.
2. Social distancing must be maintained and will be enforced during egress
3. No mingling between household groups

POST EVENT

1. Full facility to be cleaned and sanitized using CDC approved methods and products.
2. Client will inform the Ames Center if they receive notification from any participants or attendees of a symptomatic person or person who receives a positive COVID test result within 14 days following the event. The Ames Center will likewise do the same if reported to the Ames Center.

- a. The client and Ames Center will mutually agree upon next steps related to contact tracing to do so in the most effective manner.